

**RESOLUTION: OPEN PUBLIC HEARING ON 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ELIGIBLE PROJECTS:**

Motion made by _____, seconded by _____
to open the public hearing on 2023 Community Development Block Grant eligible projects.

**NOTICE OF PUBLIC HEARING
NOTICE TO THE CITIZENS OF THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on **October 11, 2022 at 7:30 pm** at the Collins Town Hall, 14093 Mill Street, regarding the use of Federal Community Development funds on the Town of Collins.

The Town of Collins is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low- and moderate-income persons in the Town of Collins.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Collins selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at 532-4887 ext. 101 by October 5, 2022.

**RESOLUTION: CLOSE PUBLIC HEARING ON 2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ELIGIBLE PROJECTS:**

Motion made by _____ and seconded by _____
to close the Public Hearing on 2023 Community Development Block Grant eligible projects, at _____
PM.

RESOLUTION: MOVE TO SCHEDULED PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2022 FOR THE TOWN OF COLLINS

Motion made by _____ and seconded by _____ to interrupt this Board meeting to conduct a Public Hearing on Proposed Local Law No. 1 of the Year 2022 for the Town of Collins as advertised and scheduled for this evening at 8:00 PM.

**NOTICE OF PUBLIC HEARING
ON PROPOSED LOCAL LAW NO. 1 OF THE
YEAR 2022 FOR THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that the pursuant to Section 20 of the Municipal Home Rule Law, a public hearing will be held before the Town Board of the Town of Collins, New York, at the Town Hall, 14093 Mill Street, Collins, New York on Tuesday, October 11, 2022, at 8:00 PM to consider the following:

Town of Collins Proposed Local Law No. 1-2022, provides for the administration and enforcement of the New York State Uniform Prevention and Building Code and the State Energy Conservation Construction Code in this Town.

Copies of the Proposed Local Law are available in the Collins Town Clerk's Office. All interested parties may attend and be heard.

The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at 532-4887 ext. 101 by October 6, 2022.

Dated: September 12, 2022
Becky Jo Summers
Collins Town Clerk

RESOLUTION: MOVE TO CLOSE PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2022 FOR THE TOWN OF COLLINS

Motion made by _____ and seconded by _____ to close the Public Hearing on Proposed Local Law No. 1 of the Year 2022 for the Town of at ____ PM.

RESOLUTION: ACCEPT AUDITORS 2021 REPORT

WHEREAS, the Town has retained Drescher & Malecki, LLP to complete the annual financial audits, and

WHEREAS, Drescher & Malecki, LLP submitted their Financial Audit Report for 2021 and presented their findings to the Collins Town Board on September 12 2022.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the financial records of the Town have been audited and that the Town Board accepts the audit report for the year ending December 31, 2021, prepared by Drescher & Malecki, LLP.

RESOLUTION: ACCEPT TOWN JUSTICE 2021 AUDIT REPORT

WHEREAS, the N.Y.S. Unified Court System's "Action Plan" for the Justice Courts includes initiatives to improve accountability and controls over Justice Court finances and records, and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited, and

WHEREAS, the Collins Town Board has retained the firm of Drescher & Malecki, LLP to audit the towns financial records, including those of the town justice.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the records of Town Justices Brian Gernatt and Colleen Kinnaird have been audited and that the Town Board hereby accepts the audit report for the year 2021, as prepared by Drescher & Malecki, LLP.

RESOLUTION: APPROVE PAYMENT APPLICATIONS NO. 3 TO EHRHART CONSTRUCTION SERVICES (CONTRACTOR) FOR THE COLD STORAGE PROJECT

WHEREAS, the contractor for the Cold Storage Building Project, Ehrhart Construction Services, has submitted progress payment application No. 3, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in these payment applications.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 3 in the amount of \$141,550.00, pending receipt of Certified Payroll, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

RESOLUTION: AMENDMENT OF MDA CONSULTING ENGINEERS, PLLC PROFESSIONAL SERVICES AGREEMENT FOR THE COLD STORAGE BUILDING PROJECT

WHEREAS, during the construction of the Cold Storage Building, there have been some developments that have required additional work on the part of MDA Consulting Engineers, PLLC, such as: Delay in initial mobilization by General Contractor, mistakes made by first site subcontractor (since replaced),

questions about responsibility for third party testing and redesign of the grading plan to accommodate differences in as-built location of drainage structures and building elevations.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves Amendment No. 1 to the MDA Consulting Engineers, PLLC Professional Services Agreement for the Cold Storage Building Project which increases the amount for General Services during construction from \$6,500.00 to \$12,000.00 and the amount for construction observation from \$5,000.00 to \$10,000.00, and that the Collins Town Supervisor be authorized to sign Amendment No. 1.

RESOLUTION: APPROVE CHANGE ORDERS No. 1 AND No. 2 WITH A.M. MASONRY FOR THE TOWN HALL CHIMNEY REPAIR

WHEREAS, during the repair of the Collins Town Hall Chimney, while removing the stucco, additional damage to the chimney was revealed which was not visible to the contractor when quoting the project, and

WHEREAS, during the chimney reconstruction, extensive water damage to the roof decking, rafters and cricket around the chimney was revealed.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves Change Orders No. 1 and No. 2 with A.M. Masonry for the Town Hall Chimney Repair Project as follows: Change Order No. 1 to repair additional chimney damage exposed during repairs in the amount of \$4,200.00 and Change Order No. 2 to repair water damaged roof around the chimney in the amount of \$15,000.00.

RESOLUTION: CANCEL 2022 – 2023 WINTER RECREATION PROGRAM

WHEREAS, the Town of Collins offers a Winter Recreation Program and,

WHEREAS, the Town of Collins advertised for Youth Recreation Staff and,

WHEREAS, the response to the advertisement was not sufficient to be able to provide the necessary staff to safely provide the Winter Recreation Program.

NOW THEREFORE BE IT RESOLVED, that the Town of Collins Town Board finds it necessary to cancel the 2022 - 2023 Winter Recreation Program.

RESOLUTION: APPROVE TOWN OF COLLINS 2022 – 2023 EMPLOYEE HEALTH INSURANCE PLAN

Motion by _____, seconded by _____, that the Collins Town Board will continue to offer its full-time employees Health Insurance through the BC/BS Plan for the period of 12/1/22 – 11/30/23.

RESOLUTION: RANK 2023 ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT REQUESTS:

Motion made by _____, seconded by _____
to authorize Kenneth E. Martin, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following project, upon approval of ECCDBG:

1. Rural Transit Van Program
- 2.
- 3.

RESOLUTION: ADOPT TENTATIVE BUDGET AND SET PUBLIC HEARING ON 2023 BUDGET

Motion made by _____, seconded by _____
to adopt the 2023 *Tentative* Budget as the 2023 *Preliminary* Budget and set a public hearing to be held on Monday, November 7, 2022 at 7:00 pm

**NOTICE OF PUBLIC HEARING
FOR TOWN OF COLLINS
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2023 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the 7th **day of November, 2022, at 7:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

1. Town Councilman \$7,309.00 each per annum, or \$29,236.00 in total
2. Supervisor \$39,655.00 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$41,155.00 per annum
3. Town Clerk \$47,856.70 per annum
4. Superintendent of Highways \$63,691.99 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$65,691.99 per annum

Dated: October 11, 2022
By Order of the Town Board
BECKY JO SUMMERS, Town Clerk

RESOLUTION: ADOPTION OF LOCAL LAW NO. 1 OF 2022 "ESTABLISHING A LOCAL GOVERNMENT CODE

ENFORCEMENT PROGRAM

WHEREAS, the Collins Town Board wishes to updates its Town Code in correlation with changes to the Administration and Enforcement of the New York State Uniform Prevention and Building Code and the State Energy Conservation Construction Code in the Town, and

WHEREAS, the Collins Town Board held a Public Hearing on October 11, 2022, 8:00 PM at the Collins Town Hall to hear comments on adoption of Local Law No. 1 of the Year 2022.

NOW THEREFORE BE IT RESOLVED, that upon due deliberation the Town of Collins hereby approves passage of Local Law No. 1 of the Year 2022 for the Town of Collins "Administration and Enforcement of the New York State Uniform Prevention and Building Code and the State Energy Conservation Construction Code", and that this Local Law shall take effect immediately upon filing with the Secretary of State.